



Managing Documents
So Hard?

Try our Document Tracking System.
It's **So Simple!**



RFID Document Tracking System

IDEE InfoCom Barcode and RFID (Radio Frequency) File & Asset Tracking Systems keeps track of file & Asset locations, streamlines workflow, automates life-cycle management, facilitates compliance and reduces the cost of doing business.

File & Asset Tracking Software reduces file room staffing costs, speeds search times, avoids lost or misplaced files or Assets, provides real-time tracking of file locations, manages file retention, and automates file creation, searches, requests, delivery, inventories and chain-of-custody.

Document and File Tracking with RFID provides many benefits in many different environments.



Find Missing Files Quickly

The Detector feature on Mobile allows you to locate missing Files quickly like using a metal detector.



Easy Audits Update Locations

Periodic audits using Mobile can be done in one-seventh of the time as using bar coding.



Automated Labeling

The system prints color coded or black and white labels. Each label design can be customized to match your current labeling system.



Integration with Other Systems

The system integrates with other systems using connectors to synchronize data with upstream resources.



Enforcement of Data Standards and Validation

The system helps create and enforce standardization of data where organizations commonly lack structured data and automation. Our unlimited user-defined fields and configuration tools ensure that each department can describe its records using its data and terminology.



Alarm Exits

The system leverages RFID and business rules to prevent unauthorized removal of items from the facility. Alerts are configurable to sounds alarms, activate lights, or send email notifications.



Automate Shelf Inventory

The system leverages RFID-enabled shelving to automate check-in and shelf inventory to speed retrieval of Files and help find mis-filed Files.

Key Features

- ★ Simple but effective tracking of files and documents.
- ★ Barcode or RFID Print Generator
- ★ Location and optional Sub-Location fields available
- ★ Scanner Option
- ★ Auditable File Locations
- ★ Comprehensive Search Facilities
- ★ Full transaction Reporting
- ★ Password Security
- ★ Unlimited Users
- ★ Networkable



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